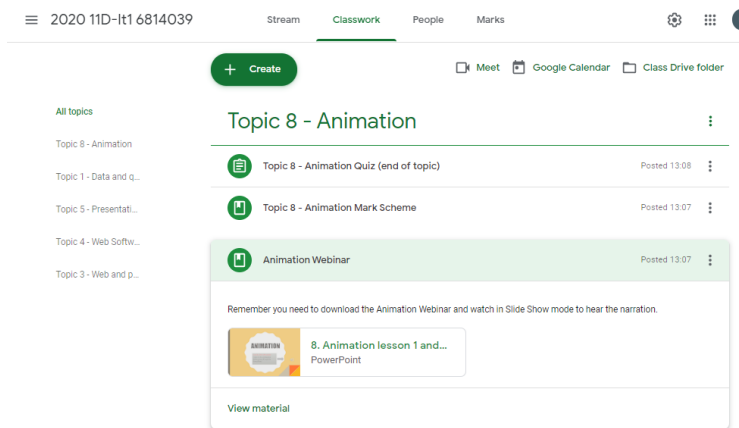


Accessing PowerPoint based webinars via google Classroom

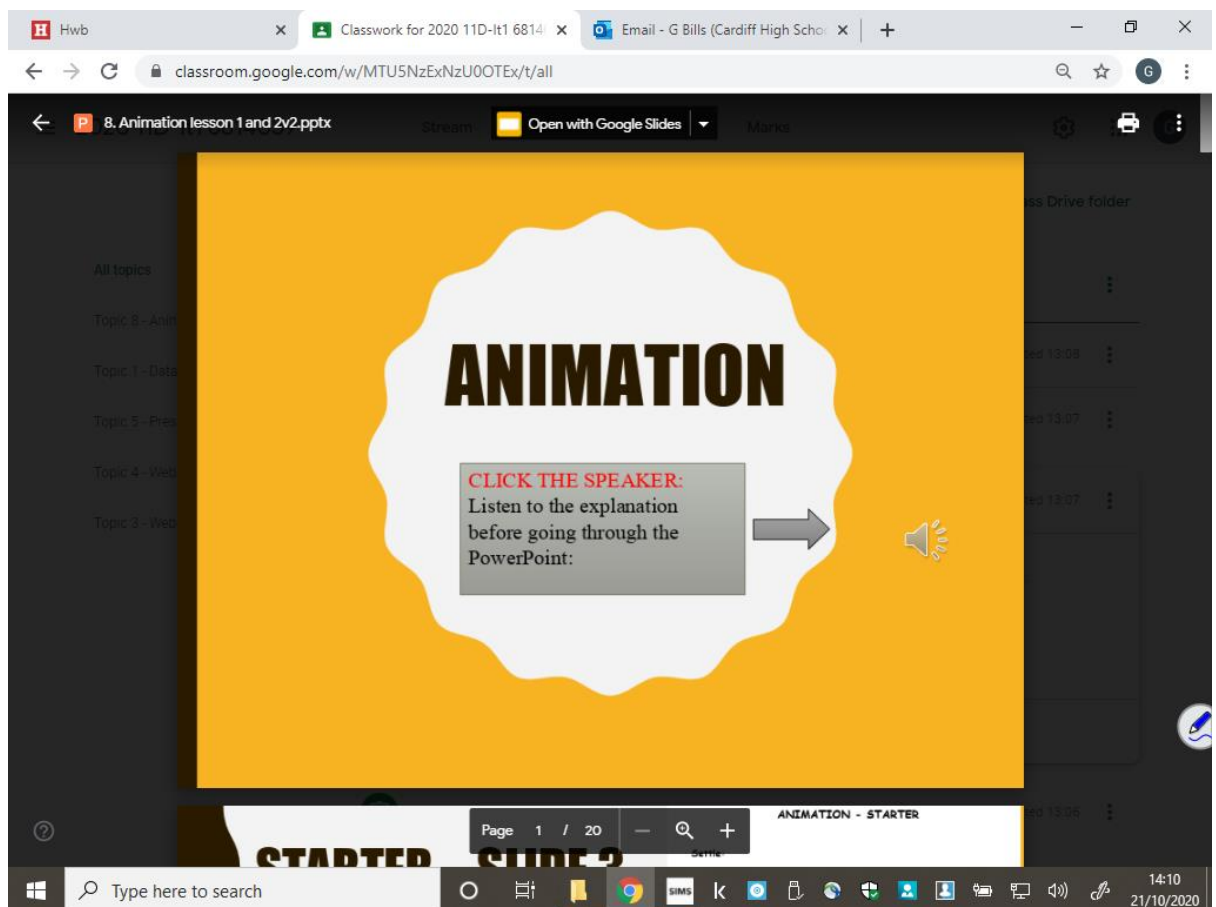
You must download the PowerPoint file to hear any audio that has been added to the file.

Note – If you open the file as a Google Slides file it removes the audio.

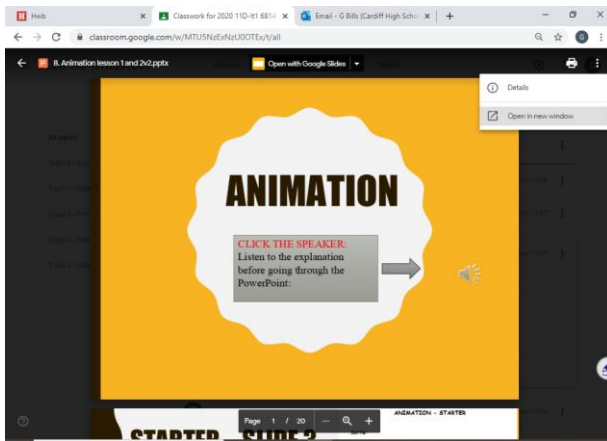


To download the file, complete the steps –

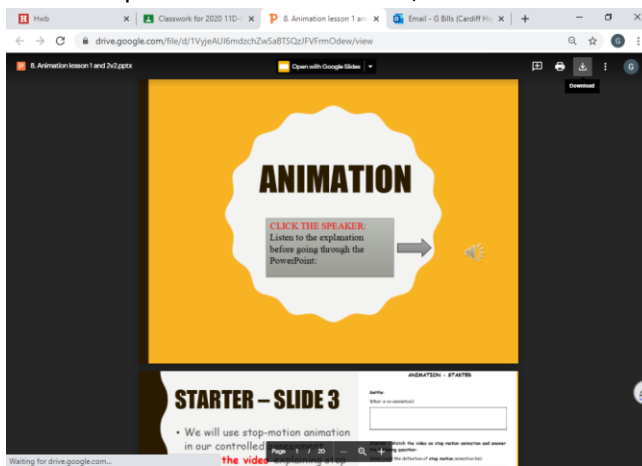
1. Click on the file



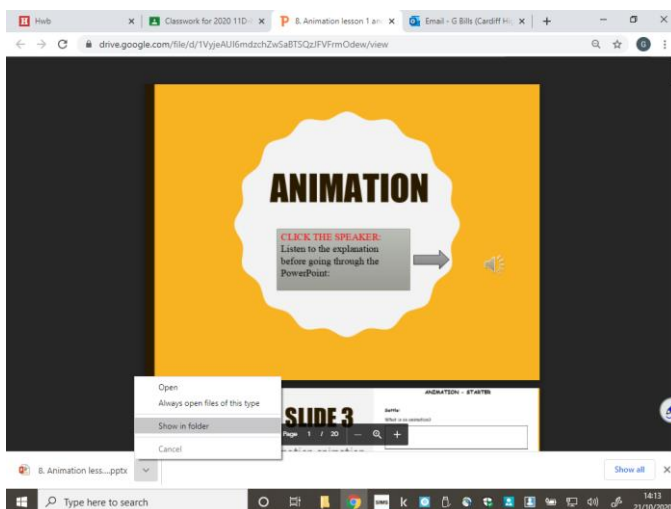
2. Then click open in new window –



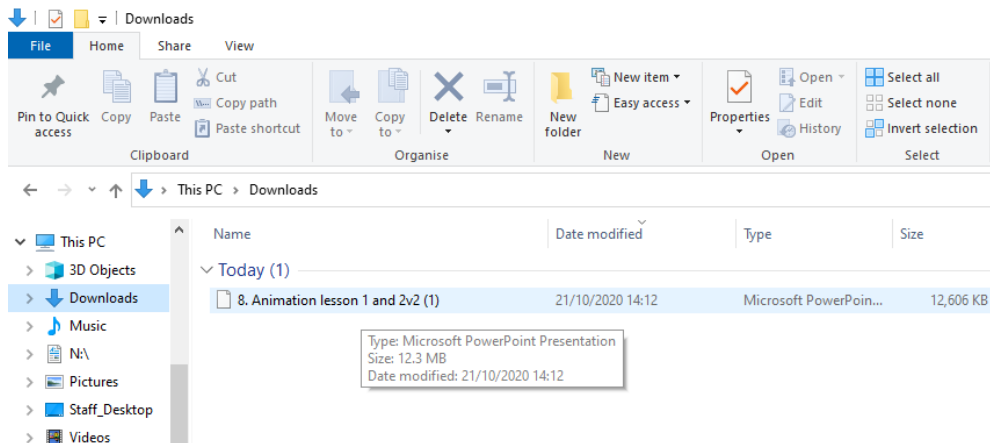
3. This will open the file in a new tab, and then click download –



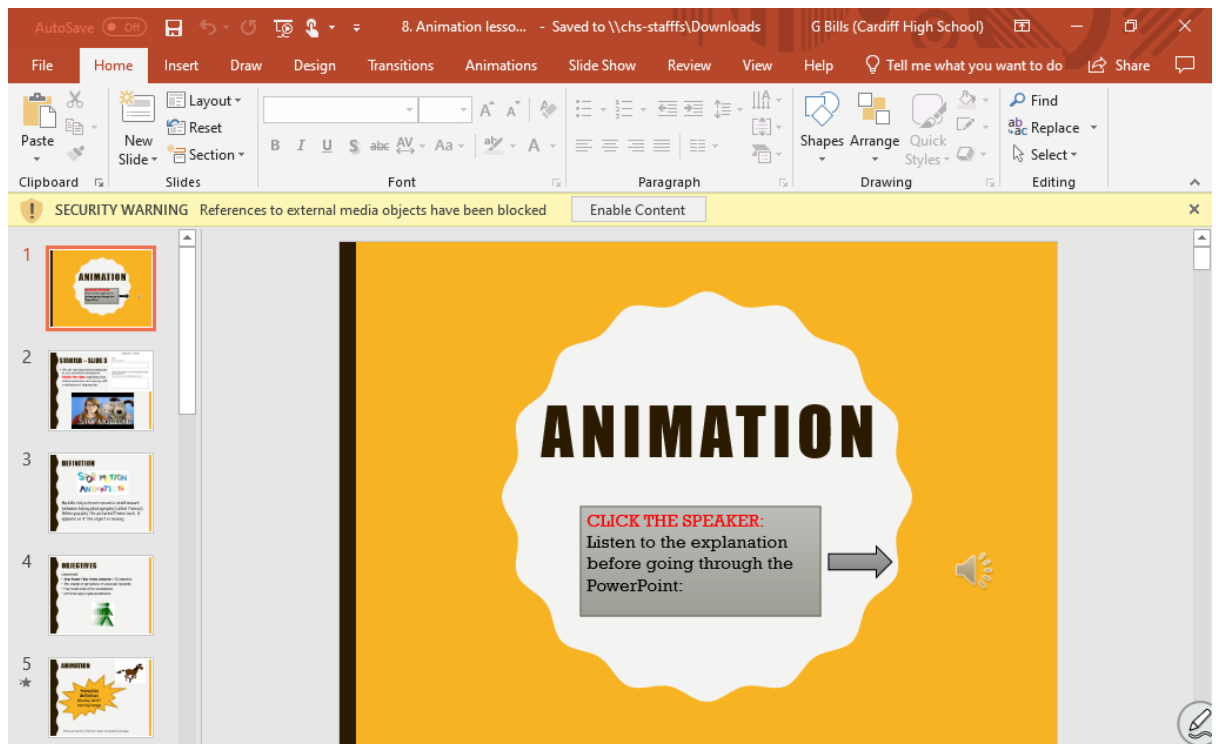
4. This will download the file to the default location on your PC, you can find the file by clicking show in folder as shown below-



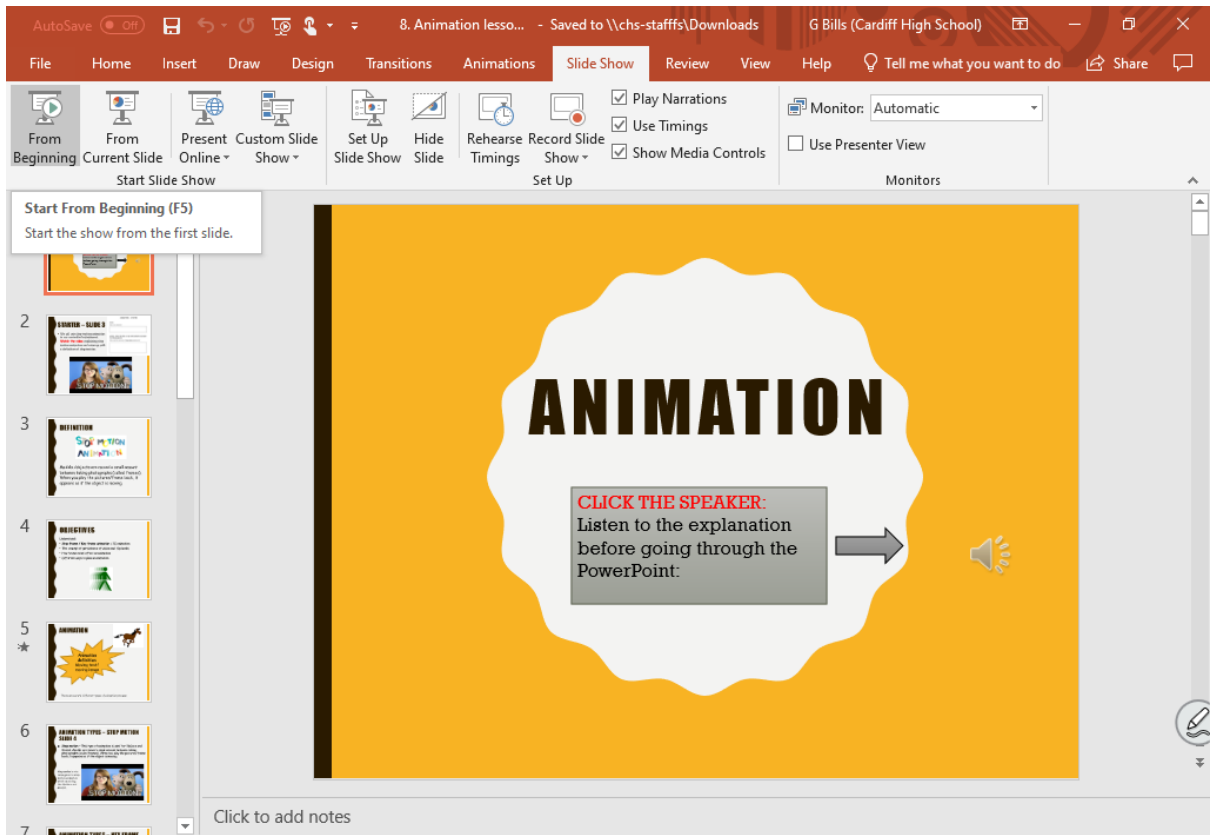
5. Then double left click to open the presentation –



6. Click enable from the yellow bar at the top of the screen as shown below –



7. View the presentation in slideshow mode from the slide show tab to hear the added sound (select from beginning from the slide show tab) –



8. You can now click on the sound icons to start the sound if the sound does not start automatically –

