

Applying through UCAS

For courses starting in 2024

UCAS



Introduction to this morning

Regardless of your next steps (University, apprenticeship, work, gap year) you are likely to need to complete an application form, letter of application and provide a reference.

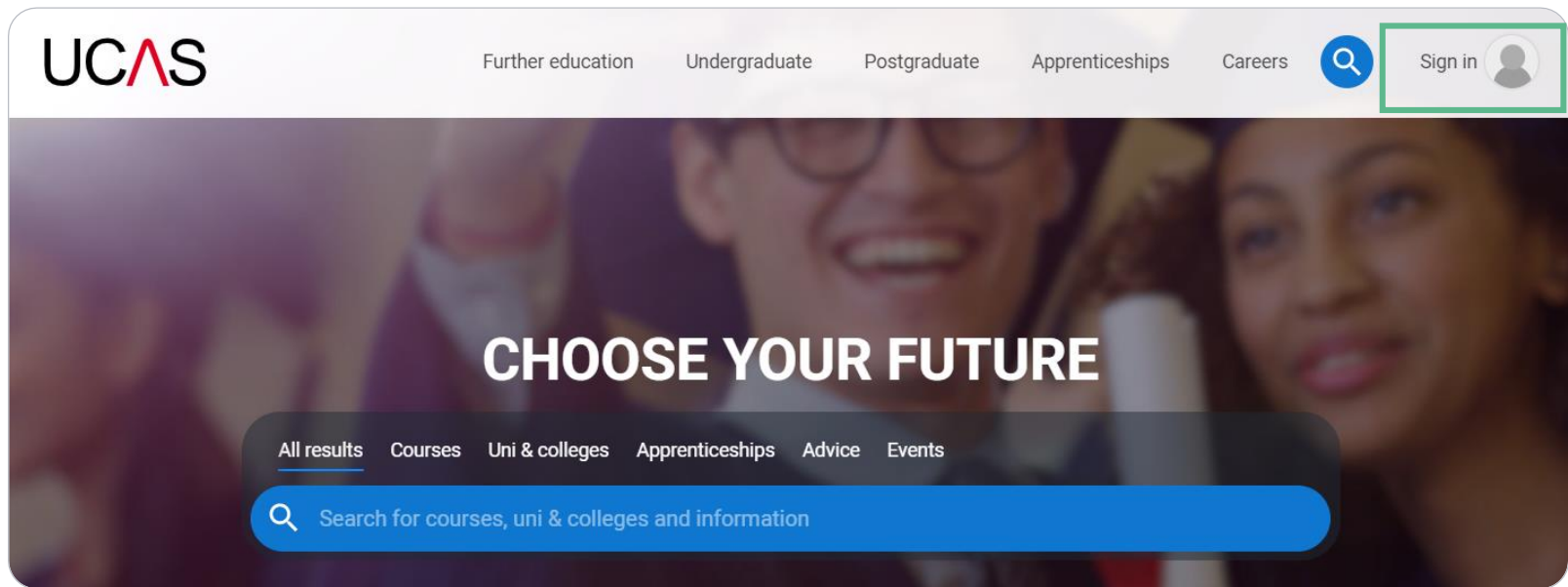
This morning applies to everyone so you all need to complete the tasks being set.



Registering for an account.

Registering for an account

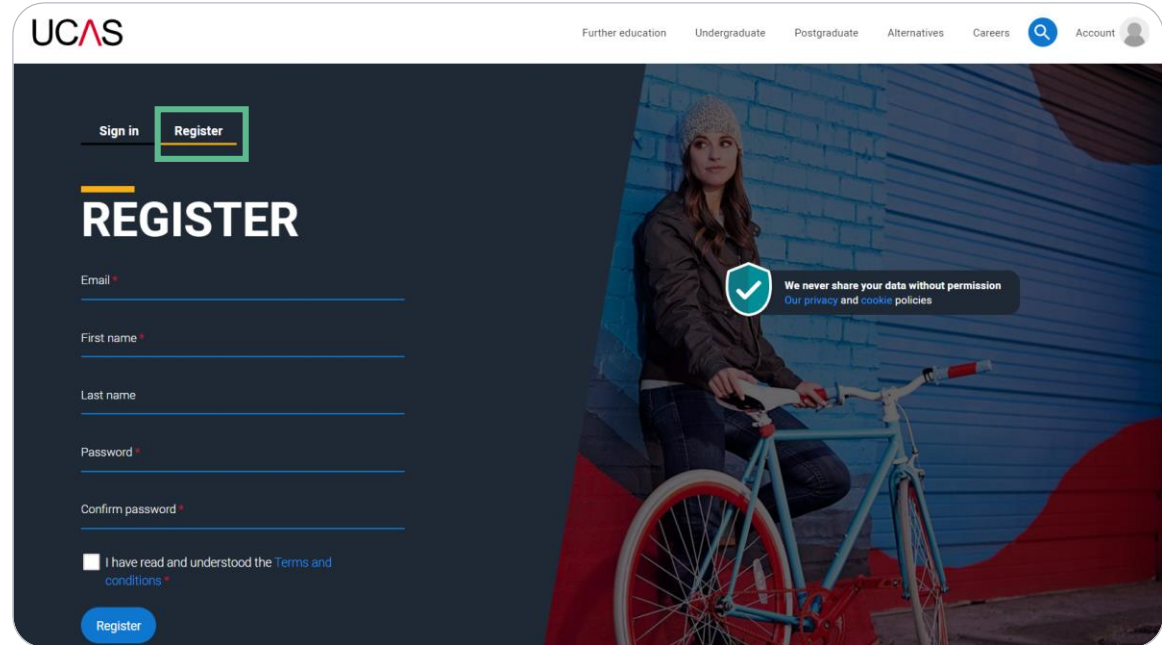
Head to ucas.com and select **Sign in**.



Registering for an account

Complete the short form. Make sure the **password** is **memorable**.

We recommend you use a **personal email address** so you have access to updates at all times.



The screenshot shows the UCAS website's registration page. At the top, the UCAS logo is on the left, and navigation links for 'Further education', 'Undergraduate', 'Postgraduate', 'Alternatives', 'Careers', a search icon, and 'Account' are on the right. The main content area has a dark background. On the left, there are links for 'Sign in' and 'Register' (the latter is highlighted with a green box). Below these is the 'REGISTER' heading. The form includes input fields for 'Email', 'First name', 'Last name', 'Password', and 'Confirm password', each with a red asterisk indicating a required field. At the bottom of the form is a checkbox labeled 'I have read and understood the Terms and conditions' and a blue 'Register' button. On the right side of the form, there is a blue shield icon with a white checkmark and a text box that reads: 'We never share your data without permission. Our privacy and cookie policies'. The background of the right side of the page features a woman in a grey beanie and dark jacket sitting on a light blue bicycle against a blue and red wall.

Registering for an account

We'll email you a **code** to **verify** your email address, so we know we've got the right details.

The image displays the UCAS email verification process. It features a light gray email template on the left and a dark blue verification modal on the right.

Email verification

Hi,

You now need to verify your email address.

Please enter **647527** when prompted on the website.

This verification code will expire after 5 minutes.

Kind regards.

UCAS

VERIFY YOUR ACCOUNT

An email has been sent to you on behalf of UCAS, with a code to verify your email address. Please enter the code below.

Code *

Verify

If you have not received an email, you can [request another code](#)

Registering for an account

Once you've registered, we ask you a few questions like when you want to start studying, where you live and what you're interested in so we can tailor the information you see.

Make sure you choose the correct study year, **2024** if you want to start next year, including if you want to defer entry.

The image displays two overlapping blue panels representing the UCAS registration process. The background panel shows a user profile for 'HI ROSE' with a green profile icon, a progress indicator of four dots (the first is filled), and a 'Ready?' button. The foreground panel shows a question: 'In which year do you want to start your studies?' with four radio buttons. The first option, '2024', is selected and highlighted in white.

HI ROSE

• • • •

We've just got 4 steps to help you find all the right information

Ready?

In which year do you want to **start your studies?**

• • • •

2024

2025

2026

2027

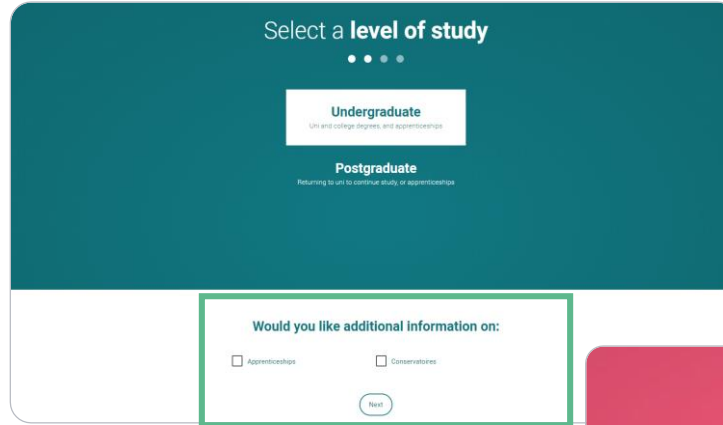
2028

Registering for an account

Choose the correct level of study; it's **Undergraduate** if you're still at school/college.

You can choose to get information on **apprenticeships** and **conservatoires** here too.

Tell us where you live so we can direct you to the right information.



Select a **level of study**

• • • •

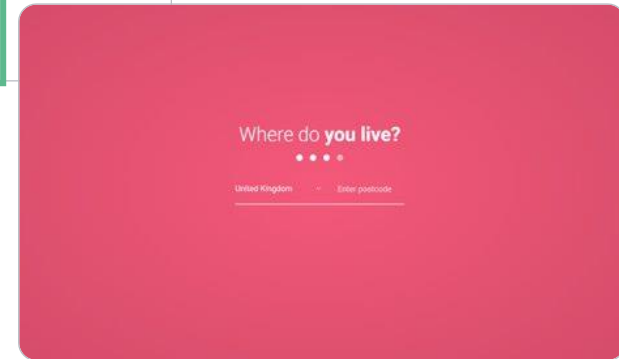
Undergraduate
Uni and college degrees, and apprenticeships

Postgraduate
Returning to uni to continue study, or apprenticeships

Would you like additional information on:

☐ Apprenticeships ☐ Conservatoires

Next



Where do **you** live?

• • • •

United Kingdom - Enter postcode

Registering for an account

Choose if you want to get tailored information about uni, college and apprenticeship options.

Select the **subjects** that you are interested in – you can change these at any point in your preferences.

Your preferences

• • • •


Stay up-to-date with unis, colleges, offers, and more

Get tailored info about uni and college courses, open days, and apprenticeship options. *

☐ Yes ☐ No

Get great deals, offers, and freebies, including high street brands, tech, and travel. *

☐ Yes ☐ No



Just so you know, your data is safe with us, and we never pass your details to third parties for marketing purposes without your permission. You can change your mind, and update your personal details and preferences at any time. For more information on how we treat your personal data, including how to opt out, take a look at our [privacy policy](#).

Which subject(s) are you interested in studying?

Subject 1 *

Select an option ▼

Subject 2

Select an option ▼

Subject 3

Select an option ▼

Create account

Registering for an account

Search for **Cardiff High** by typing in the name and pick from the drop down list presented.

You need to tick the box to give your permission for UCAS to share your UCAS Hub activity with us, so that we can support you. Then scroll right to the bottom to **Create account**.

Get the right support

Are you still at school/college? *

☐ Yes ☐ No

Your school/college *

Search for your school/college

If your school/college is not listed, tick the box below and type in the name of your school/college.

☐ Can't find your school/college?

Consent to share my data with my school, college, or centre *

☐ Yes ☐ No

By ticking this box, you give your permission for UCAS to share your UCAS Hub activity (preapplicant stage) with your school, college, or centre, so they can support you. [Find out more.](#)

What about the buzzword?

If you are applying with the support of your school/college or UCAS registered centre, they will give you a buzzword that allows you to link to them. The buzzword is needed at the point you start your application from the UCAS Hub.

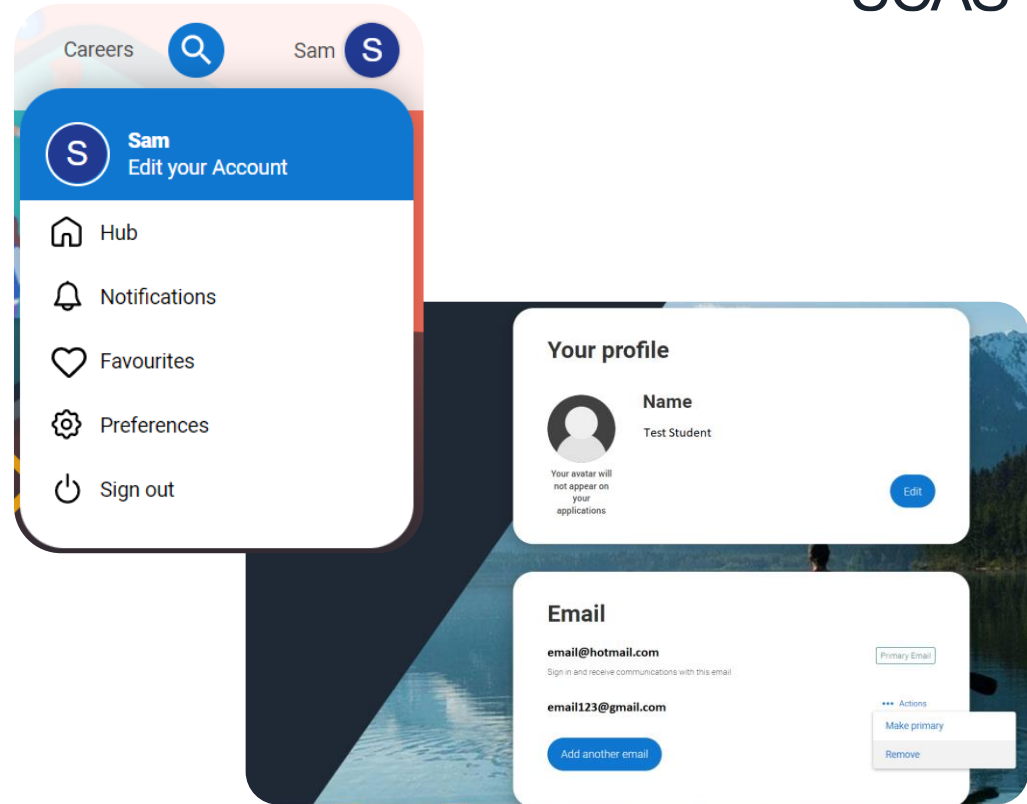
Create account

Your email

It's really important your contact details are kept up to date throughout your application.

We **recommend using a personal email address** as your primary email, rather than a school/college one, so that you have access to it throughout your application journey.

To update your email address, go to 'Edit your account' from drop-down, where you can change your email.



Starting your application.

Starting your application

Choose the year you want to start your studies, level of study (it's **Undergraduate** if you are still at school/college) and type of application you wish to make.

Make sure you choose **2024** if you want to start next year, including if you want to defer entry.


YOUR APPLICATIONS


Start an application

You can only apply once in a cycle - Do not apply more than once in a cycle, or submit a new application if you are holding a deferred place, as your new application will be cancelled and you won't receive a refund.

In which year do you want to start your studies? What level of study are you interested in?

2024 Undergraduate (Uni and college degrees, and ap... ▾


 Can't find the application that you are looking for? [Find out more](#)



Undergraduate

Degrees, HNDs, and HNCs

Applications not yet open



Conservatoire

Undergraduate or postgraduate music, dance, drama, or musical theatre.

Applications not yet open

Starting your application

To start your UCAS application click on **2024 applications** to get started.

The screenshot shows the UCAS 'Your Hub' homepage. At the top, there's a navigation bar with 'Hub' highlighted, and links for 'For you', 'Favourites', 'What to do', 'Where to go', and a search bar. Below the navigation bar, a welcome message says 'Welcome back Becca' and 'You will be applying in 2024 - Change year'. The main section features a large pink plus icon in a circle, with the text '2023 UNDERGRADUATE APPLICATION', 'Start a new application', and 'Apply to universities and colleges to study Degrees, HNDs, and HNCs'. A blue button labeled 'Start an application' is to the right. Below this, a section titled 'Your next steps' contains three cards: 'DISCOVER WHERE TO GO' (Browse cities regions and learn what it like at Universities, colleges and employers), 'DISCOVER WHAT TO DO' (Browse subjects and careers with related courses and apprenticeship), and 'DISCOVER CAREERS' (Try our quiz and get recommended careers that match your skills and personality traits). To the right of these cards is a section titled 'How to nail that personal statement' with a 'Read more' link. The UCAS logo is in the bottom left corner.

Your Hub
Your personalised homepage

Hub For you Favourites What to do Where to go Search

Welcome back Becca
You will be applying in 2024 - [Change year](#)

2023 UNDERGRADUATE APPLICATION
Start a new application
Apply to universities and colleges to study Degrees, HNDs, and HNCs

[Start an application](#)

Your next steps

DISCOVER WHERE TO GO
Browse cities regions and learn what it like at Universities, colleges and employers

DISCOVER WHAT TO DO
Browse subjects and careers with related courses and apprenticeship

DISCOVER CAREERS
Try our quiz and get recommended careers that match your skills and personality traits

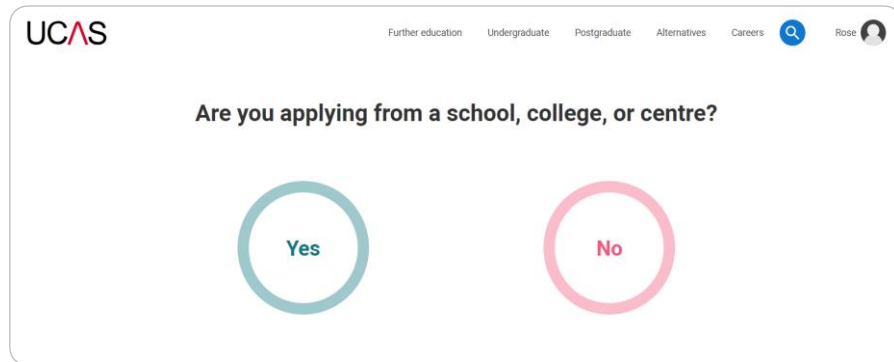
How to nail that personal statement
Morbi Leo risus, porta ac consectetur ac, vestibulum at Lorem ipsum dolor sit amet, consectetur adipiscing elit mollis, est non commodo luctus, nisi erat porttitor ligula. Nullam id dolor id nibh ultricies vehicula ut id elit.

[Read more](#)



Linking to your school, college or centre

If you're applying with the help of your school, college or centre then select 'Yes'.

You will then need to enter the **Buzzword** **Marusza24**

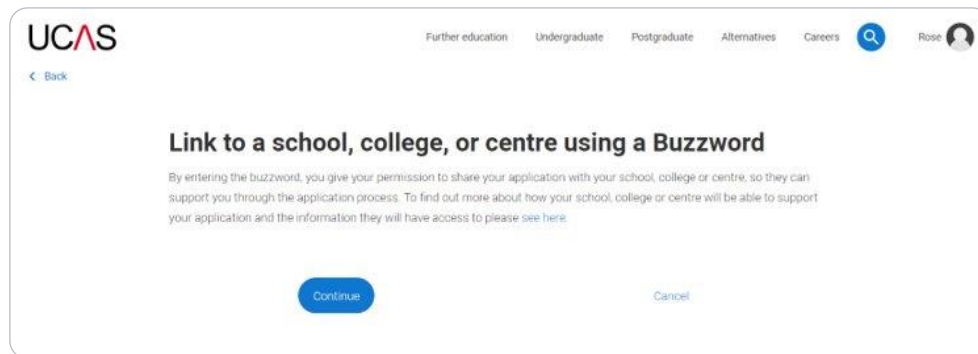


UCAS



Further education Undergraduate Postgraduate Alternatives Careers  Rose 

Are you applying from a school, college, or centre?

Yes No



UCAS

Further education Undergraduate Postgraduate Alternatives Careers  Rose 

[Back](#)

Link to a school, college, or centre using a Buzzword

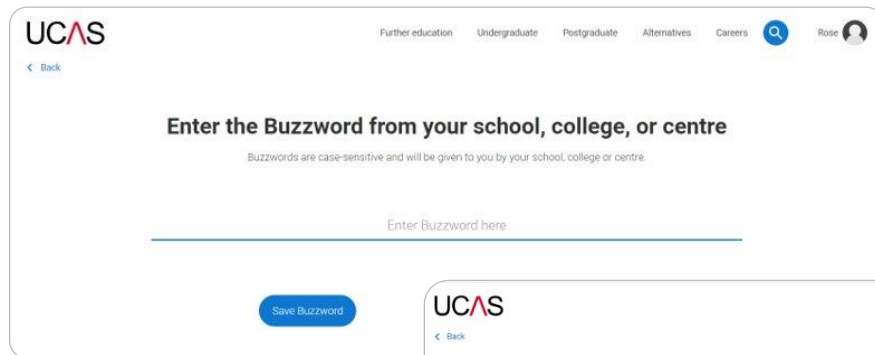
By entering the buzzword, you give your permission to share your application with your school, college or centre, so they can support you through the application process. To find out more about how your school, college or centre will be able to support your application and the information they will have access to please [see here](#).

Continue Cancel

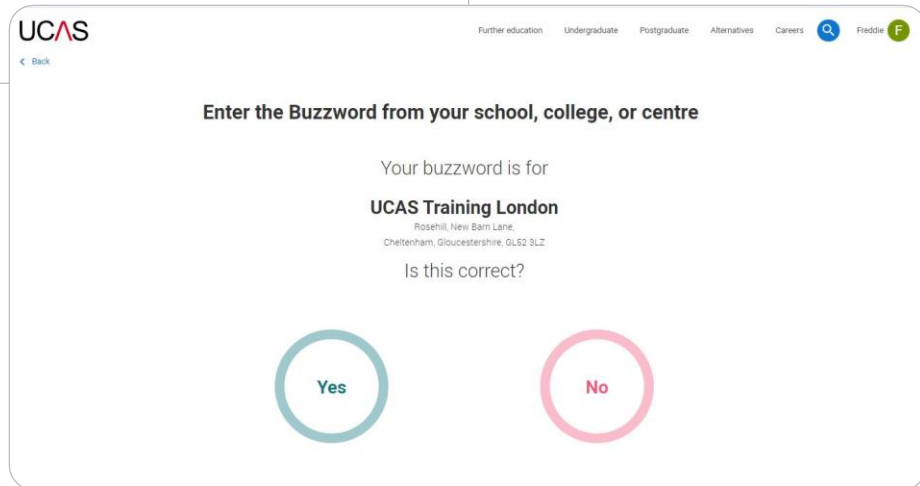
Linking to your school, college or centre

Enter the **buzzword** **Marusza24**, and **confirm** the details are correct.

This will **link your application** to CHS, so we can track your progress and provide support, including adding your reference.



The screenshot shows the UCAS website interface. At the top, there is a navigation bar with links for Further education, Undergraduate, Postgraduate, Alternatives, Careers, and a search icon. A user profile icon labeled 'Rose' is also visible. Below the navigation bar, the main heading reads 'Enter the Buzzword from your school, college, or centre'. A subtext states 'Buzzwords are case-sensitive and will be given to you by your school, college or centre.' There is a text input field with the placeholder 'Enter Buzzword here' and a blue 'Save Buzzword' button at the bottom.

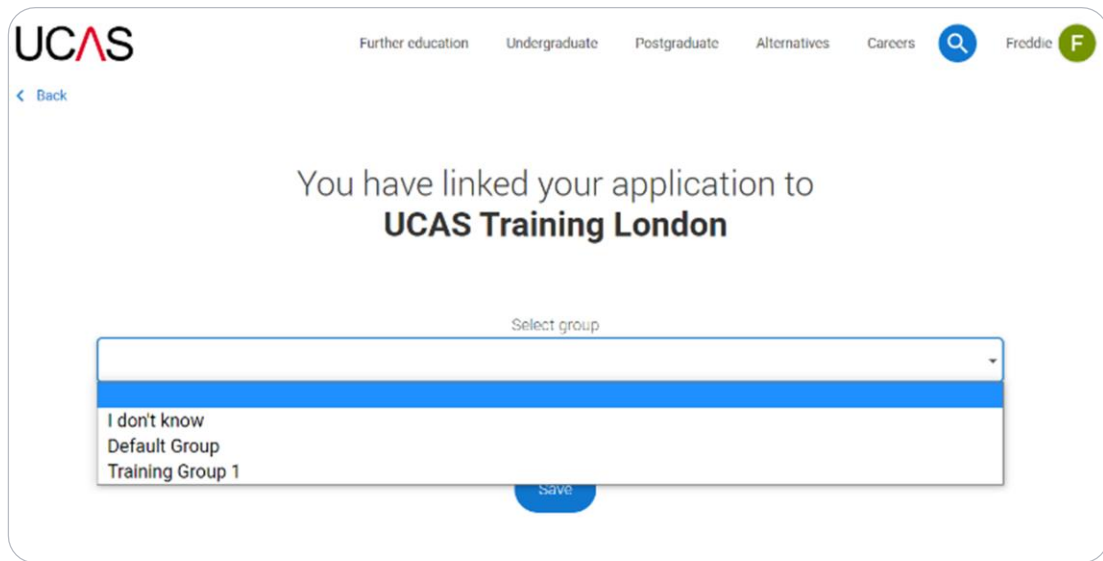


The screenshot shows the UCAS website interface for confirming the buzzword. At the top, there is a navigation bar with links for Further education, Undergraduate, Postgraduate, Alternatives, Careers, and a search icon. A user profile icon labeled 'Freddie' is also visible. Below the navigation bar, the main heading reads 'Enter the Buzzword from your school, college, or centre'. The text 'Your buzzword is for' is followed by 'UCAS Training London' and the address 'Rosehill, New Barn Lane, Cheltenham, Gloucestershire, GL52 3LZ'. Below this, it asks 'Is this correct?'. There are two large circular buttons: a green 'Yes' button and a pink 'No' button.

Linking to your school, college or centre

Once your application has been linked, you can then select a **group** for your application.

- Form Group
- Oxbridge
- Medics/Dentists/Vets



The screenshot shows the UCAS website interface. At the top, the UCAS logo is on the left, and navigation links for 'Further education', 'Undergraduate', 'Postgraduate', 'Alternatives', 'Careers', a search icon, and a user profile 'Freddie F' are on the right. Below the navigation bar is a '< Back' link. The main heading reads 'You have linked your application to UCAS Training London'. Below this is a 'Select group' dropdown menu. The dropdown is open, showing three options: 'I don't know', 'Default Group', and 'Training Group 1'. The 'I don't know' option is highlighted with a blue bar. Below the dropdown is a blue 'Save' button.

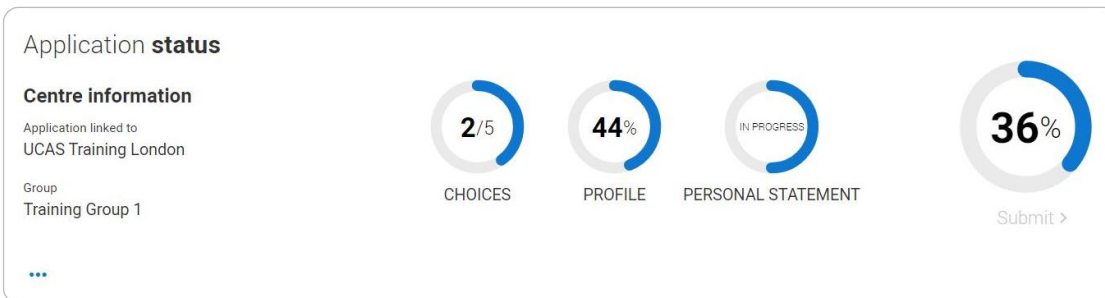
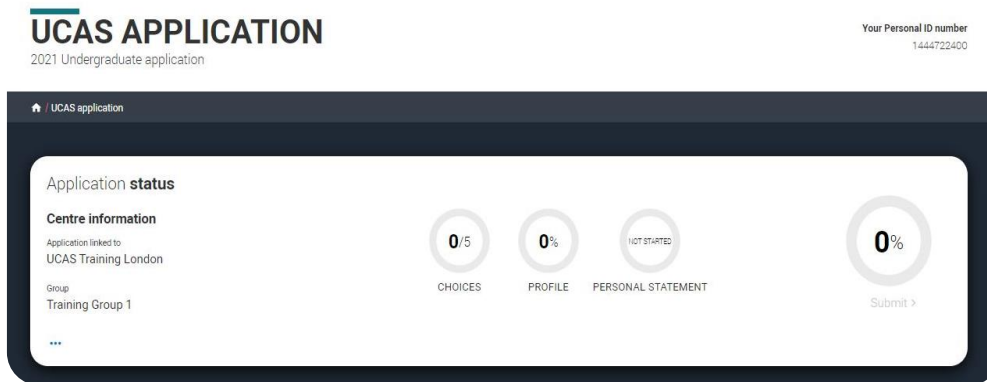
Application overview.

Application overview

Your '**Application status**' helps you keep track of your progress.

As you add information to each tile, the **percentage complete** updates each time you mark a section as complete.

You will complete about **90% of your profile today!!!**



Application overview

The application form is responsive to make it easier to complete.

Once you've completed 'Contact & residency details' if your permanent residence is in the UK, you'll also see the 'Diversity and inclusion' and 'Extra activities' sections to complete.

All sections must be marked as '**Complete**' to send to CHS for review. You must complete all mandatory questions to mark a section as complete (they have a *).

The screenshot displays the 'Profile' section of the UCAS application form, organized into a grid of cards. Each card represents a different section of the application, with a title, a brief description, and a status indicator at the bottom. The status indicators are color-coded: blue for 'Section in progress' and green for 'Section complete'. A 'Start this section' link is provided for each section.


- Personal details** (Section in progress): Name, age, title and gender.
- Contact & residency details** (Section complete): Address, email, telephone and where you live.
- Nationality details** (Start this section): Birthplace and nationalities.
- Supporting information** (Start this section): So that providers know how to support you during your studies.
- English language skills** (Start this section): Is English your first language?
- Finance & funding** (Start this section): Tell us how you'll fund your study.
- Diversity & inclusion** (Start this section): Only shared with a provider once you have a place or your application is archived.
- More about you** (Start this section): Tell us about any circumstances that you might need support for during your studies.

Below the main grid is the **Experience** section, which includes:

- Education** (Start this section): Qualifications and periods of study.
- Employment** (Start this section): Paid employment.
- Extra activities** (Start this section): Taken part in any activities to prepare you for higher education?

Application overview

The list on the left of each section will show which sections are completed (with a tick), which are in progress (with a half-moon) and which have yet to be started (no icon).

Click on the  throughout for help text to provide advice about what to put.

[/ UCAS application / Nationality details](#)

[Return to application overview](#)

✓ **Personal details**

✓ **Contact and residency details**

✓ **Nationality details**

Supporting information

English language skills

Finance and funding

Diversity and inclusion

More about you

Education

✓ **Employment**

Extra activities

Personal statement

What is your country of birth? *

For the purpose of this question the UK includes the Channel Islands and the Isle of Man.

United Kingdom

What is your nationality? *

If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you intend to use when travelling to the UK for your course.

UK national


Dual nationality

If you have dual nationality, select your first nationality in the previous field and your second nationality here.

☒ **Mark this section as complete ***

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section



UCAS

Security marking: **PUBLIC**

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Personal details.

Personal details: your name should already be visible, but you'll need to add your title and complete the other mandatory fields (marked with a *).

Once you have completed a section you must remember to **mark the section as complete and save it** at the bottom of each page.

PERSONAL DETAILS

2023 Undergraduate application

Your Personal ID number
1722317405

UCAS application / Personal details

[Return to application overview](#)

Personal details

[Contact and residency details](#)

[Nationality details](#)

[Supporting information](#)

[English language skills](#)

[Finance and funding](#)

[Education](#)

[Employment](#)

[Personal statement](#)

[Reference](#)

Title *

First and middle name(s) *

Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

Last name *

Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

Previous name(s)

Tell us any other names you've been known by (for example maiden name), as it helps when we're matching educational records.

Preferred name

Let us know what we, and your chosen universities and colleges, should call you in our correspondence.

Date of birth *

Day Month Year

Gender *

Select the gender you most identify with at this time. You can tell the university or college directly if you'd feel more comfortable identifying in another way, or if this changes.

Gender *

Select the gender you most identify with at this time. You can tell the university or college directly if you'd feel more comfortable identifying in another way, or if this changes.

☐ Man ☐ Woman ☐ I use another term ☐ I prefer not to say

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

[Save this section](#)

[Need to Contact and residency details](#)

Contact and residency details.

Your email will be used by both UCAS and your choices to update you. This is why you **use your personal email**.

You'll only see the fields to add the nominated contact details if you answer **Yes** to the question.

This means someone else can speak to us about your application. It can be useful to give a parent/carer permission to speak to UCAS on your behalf in case you become unable to.

Contact details

Contact telephone number
You must provide a contact telephone number.

Other telephone number

Email address *
You can update your email address in your UCAS profile.

Postal address
Address type *

Post Code lookup

Nominated access

Do you want someone else to act, or speak on your behalf, about your application guardian. If you are using an agent, you can choose to enter their details. You're able to enter details of someone you're happy to help manage your application access.

☒ Yes ☐ No

Residency details

Is your home address the same as your postal address? *

☒ Yes ☐ No

Please select your area of permanent residence *
Your area of permanent residence refers to the area in which you normally live.

Residential category *
Please choose the option that most closely applies to you.

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Nominated access

Do you want someone else to act, or speak on your behalf, about your application? e.g. A parent, other relative or guardian. If you are using an agent, you can choose to enter their details.
You're able to enter details of someone you're happy to help manage your application - this is called nominated access.

☒ Yes ☐ No

Full name of nominee *

The first and last name of your nominee. They will be asked this information when speaking to UCAS on your behalf.


Relationship to you *

How you know your nominee. They will be asked this information when speaking to UCAS on your behalf.

UCAS

Security marking: **PUBLIC**

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If you select **No**, additional **Home address** questions will appear. Remember to use the help text  for advice about this question if you are unsure what to enter.

Residency details

Is your home address the same as your postal address? *

☒ Yes ☐ No

Please select your area of permanent residence *

Your area of permanent residence refers to the area in which you normally live.

Residential category *

Please choose the option that most closely applies to you.

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Residency details

Is your home address the same as your postal address? *

☐ Yes ☒ No

Home address

Address type *

Residential category *

Please choose the option that most closely applies to you.

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Nationality details.

If you're
a UK national, this
is what you will see.

*If you are not a UK
national then please
let either Mrs Pyart or
Mrs Jones know and
we will advise you
further.*

What is your country of birth? *

For the purpose of this question the UK includes the Channel Islands and the Isle of Man.

United Kingdom

What is your nationality? *

If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you intend to use when travelling to the UK for your course.

UK national

Dual nationality

If you have dual nationality, select your first nationality in the previous field and your second nationality here.

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

[Back to Contact and residency details](#)

[Next to Supporting information](#)



If you were born in the UK but have a different nationality, you will be asked additional questions.

The information you provide will help universities and colleges in determining your eligibility and allow them to assist you with the visa application process, if required.

There's some possible combinations but we'll only show relevant fields depending on your answers.

What is your country of birth? *

For the purpose of this question the UK includes the Channel Islands and the Isle of Man.

United Kingdom

What is your nationality? *

If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you intend to use when travelling to the UK for your course.

Azerbaijani

Dual nationality

If you have dual nationality, select your first nationality in the previous field and your second nationality here.

Do you need a student visa to study in the UK?

☐ Yes ☐ No

Have you previously studied on a student or tier 4 visa? *

☐ Yes ☐ No

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.


Save this section



This will not apply for most students:

If you select that you will need a visa, you'll also be asked for your passport details.

If you have a passport, we ask you for your passport number, valid from and expiry dates; and place of issue.

Select  to see our help text with advice about this.

Do you need a student visa to study in the UK?

☒ Yes ☐ No

Have you previously studied on a student or tier 4 visa? *

☒ Yes ☐ No

Do you currently have a passport? *

Where relevant, UCAS collects applicants' passport information on behalf of universities and colleges, who need it for purposes of visa application and checks with the UK Visas and Immigration (UKVI). For further details about UK Visas and Immigration please visit the [UKVI website](#).

☒ Yes ☐ No

Passport number *

Valid from *

Day Month Year

DD ▾

MM ▾

YYYY ▾

Expires *


Day Month Year

DD ▾

MM ▾

YYYY ▾

Place of issue *



Supporting information.

All questions are mandatory (*), but you have the option of *don't know* and *Prefer not to say*.

SUPPORTING INFORMATION

2023 Undergraduate application

Your Personal ID number
1250003108

UCAS application / Supporting information

[Return to application overview](#)

- ✓ Personal details
- ✓ Contact and residency details
- ✓ Nationality details
- Supporting information**
- English language skills
- Finance and funding
- Diversity and inclusion
- More about you

Have you ever lived or worked in the EU (excluding the UK), European Economic Area (EEA) or Switzerland? *

Do you have a parent, step parent, spouse or civil partner who is an EU (excluding the UK), EEA or Swiss national? *

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

English Language Skills.

English proficiency tests and exams are taken by students who don't speak English as their first language. Is English your first language?

This question is to find out whether you have taken an IELTS or TOFEL English proficiency test. The answer to this question is not passed on to your choices.

- If you click yes, you won't be asked any additional questions and can mark this section as complete.
- If you click no, and have taken English proficiency tests, you can add your certificate numbers and we'll pass them on to your chosen universities and colleges when you submit your application.
- If you click no and haven't completed any tests, for example because Welsh is your first language, you can leave the remaining fields blank and then mark this section as complete.

☐ Yes ☒ No

You put YES

Can you provide any of these certificate numbers?

Test of English as a Foreign Language (TOEFL) Number

International English Language Testing System (IELTS) TRF Number

Nearly all will answer YES as you have English GCSE.

If you have taken an English proficiency test, you can add your certificate numbers and we'll pass them on to your chosen universities and colleges when you submit your application.

If you haven't completed any tests, you can leave the remaining fields blank and then mark this section as complete.

Finance and funding.

You will only be asked further questions in finance and funding if you select UK, ChI, IoM or EU Student Finance Services.

We'll ask you for your local authority under 'Student support arrangements'.

For more information head to:
ucas.com/finance

✓ Personal details

✓ Contact and residency details

✓ Nationality details

✓ Supporting information

✓ English language skills

Finance and funding

Diversity and inclusion

More about you

Education

✓ Employment

Extra activities

Personal statement

What will be your main source of funding for your studies? *

Select an option from the drop-down list to tell us how you expect to pay for your tuition fees. Most applicants from the UK, Channel Islands, Isle of Man, and the EU will be in the category UK, ChI, IoM, or EU student finance.

This guidance has been created in the absence of full Brexit arrangements being available and you should give your answer as guided. Universities and colleges are aware that EU applicants will be selecting the UK, ChI, IoM or EU student finance option.

UK, ChI, IoM or EU student finance services ▾

Student support arrangements


Tell us who will assess you for tuition fees, or how you will pay for your course. Please select the option which best describes your situation.

Gloucestershire

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section



You put **CARDIFF**

Diversity and inclusion.

You'll only see these questions if you have a UK home address.

There are two mandatory fields(*), but you have the option to respond with **I prefer not to say**.

This information is only shared with universities or colleges once you have secured a place, it does not influence any decision making. It's used to ensure applications are treated fairly.

[Return to application overview](#)

Personal details

✓ **Contact and residency details**

Nationality details

Supporting information

English language skills

Finance and funding

Diversity and inclusion

More about you

Education

Employment

Extra activities

Personal statement

Reference

Equality monitoring

Ethnic origin *

What is your religion or belief?

What is your sexual orientation?

Do you identify as transgender?

Care support information

Have you been in care?
Select yes if you've ever lived in public care or as a looked-after child, including:

- with foster carers under local authority care
- in a residential children's home
- being looked after at home under a supervision order
- living with friends or relatives in kinship care

Note: This does not refer to time spent in boarding schools, working in a care or healthcare setting, or if you are a carer yourself. Please note that eligibility for support may differ between higher education providers – we strongly recommend contacting the student support team in advance of making an application. For more information about answering this question read our FAQs.

☐ Yes ☐ No

Parental education
Do any of your parents, step-parents or guardians have any higher education qualification, such as a degree, diploma, or certificate of higher education?

Occupational background *
Please give the job title of your parent, step-parent, or guardian who earns the most, if you are under 21, if they are retired or unemployed, give their most recent job title, or if you don't know their job title enter 'not known'. If you prefer not to give this information please enter 'I prefer not to say'. If you are 21 or over, please give your own job title. If you can't find a match for the job title you want to enter, please choose the one closest to it.

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

[Save this section](#)

[Back to Finance and funding](#) [Next to More about you](#)

[?](#)

Growing up in care means you are entitled to a range of practical support; for example during your application, financial assistance, year-round accommodation, or help with managing your health and wellbeing.

When you give this information, you are letting the university or college know that you may need additional support during your studies. They may get in touch to tell you more about the benefits and options available, if you want it.

Care support information

Have you been in care?

Select yes if you've ever lived in public care or as a looked-after child, including:

- with foster carers under local authority care
- in a residential children's home
- being 'looked after at home' under a supervision order
- living with friends or relatives in kinship care

Note: This does not refer to time spent in boarding schools, working in a care or healthcare setting, or if you are a carer yourself

For more information about answering this question read our [FAQs](#).

☒ Yes ☐ No

Duration in care *

You can select *I prefer not to say* for the parental education question.

For the occupational background, you must type at least 3 letters into the response field, and then select an option from the menu that appears below it.

If you prefer not to give this information, please enter '*I prefer not to say*'.

Parental education

Do any of your parents, step-parents or guardians have any higher education qualification, such as a degree, diploma, or certificate of higher education?

Occupational background *

Please give the job title of your parent, step-parent, or guardian who earns the most, if you are under 21. If she or he is retired or unemployed, give their most recent job title. If you prefer not to give this information, please enter 'I prefer not to say'. If you are 21 or over, please give your own job title. If you can't find a match for the job title you want to enter, please choose the one closest to it.

More about you.

You can tell us about any circumstances that you might need support for during your studies. We don't need you to give details – this information will be shared with those involved in making arrangements to support you at the university or college (e.g. the student support team, admissions staff), and they may get in touch to tell you more.

In order to mark the section as complete you will need to select an answer: either to share information or select 'No disability'. You will see this question if you have a UK or Non-UK home address.

Every year, over 60,000 students with a physical and/or mental health condition, long-term illness, or learning difference apply through UCAS to study at a university or college in the UK, and access a range of support available to help with their studies, day-to-day activities, travel, or lifestyle. Would you consider yourself as living with any of the following: *

None

A visual impairment uncorrected by glasses (e.g. blindness or partial sight)

A long-term illness or health condition which may involve pain or cause fatigue, loss of concentration or breathing difficulties – including any effects from taking associated medication.

A mental health condition, challenge or disorder (e.g. anxiety or depression)

A physical impairment or challenges with mobility (e.g. climbing stairs or uneven surfaces), or dexterity (e.g. using a keyboard or laboratory equipment)

Two or more impairments or conditions (please give details in the box below)

A social, behavioural or communication impairment (e.g. an autistic spectrum condition or Tourette's Syndrome)

A learning difference (e.g. dyslexia, dyspraxia, or AD(H)D)

A hearing impairment (e.g. deafness or partial hearing)

A condition or impairment not listed (please give details in the box below)

You might feel uncertain about sharing personal circumstances, please feel reassured this information is confidential and will not negatively impact your application.

These questions are intended to connect you to the right support for your needs.

You will only see these questions if you have a UK home address.

Would you consider yourself estranged from your parents (i.e. you're not in contact with and supported by your parents)?

☐ Yes ☐ No

Do you have any caring responsibilities?

☐ Yes ☐ No

Are you a parent or do you have parenting responsibilities?

☐ Yes ☐ No

Do you have official refugee status or limited leave to remain, or are you seeking asylum?

☐ No ☐ The UK government has granted me refugee status or humanitarian protection in the UK
☐ I have limited or discretionary leave to remain in the UK ☐ I'm currently seeking asylum in the UK

Do you have a parent or carer who currently serves in the UK Armed Forces, or who has done so in the past?

☐ Yes ☐ No

Have you ever served in the UK Armed Forces?

☐ Yes ☐ No

Are you currently receiving free school meals, or have you been in receipt of free school meals during your secondary education?

☐ Yes ☐ No ☐ Don't know

Education.

You must enter all your qualifications from secondary education onwards – whether you have the result (even any that were ungraded) or you're still awaiting exams and results.

First you need to add details of where you've studied, or are studying, then add qualifications.

Start by clicking **Add place of education**.

You'll be asked for a Unique Learner Number – if you don't have one leave the question blank.

The screenshot shows the 'Add place of education' section of the UCAS application form. On the left is a vertical list of sections: Personal details, Contact and residency details, Nationality details, Supporting information, English language skills, Finance and funding, Diversity and inclusion, More about you, Education (highlighted in blue), Employment, Extra activities, Personal statement, and Reference. The main content area has a header 'Add place of education' with a plus icon. Below it is a red annotation box with the text: 'If you joined CHS for 6th Form you will also need to add in the school that you attended for your GCSEs'. This points to a blank text input field. Below that is a section for 'Unique Learner Number (ULN)' with explanatory text and another blank input field. A red arrow points from the 'Ignore!!!' text to this input field. Further down is a dropdown menu for 'Please state the highest level of qualification you expect to have before you start your course *'. At the bottom is a checkbox for 'Mark this section as complete *' and a 'Save this section' button.

✓ Personal details

✓ Contact and residency details

✓ Nationality details

✓ Supporting information

✓ English language skills

✓ Finance and funding

✓ Diversity and inclusion

✓ More about you

Education

✓ Employment

Extra activities

Personal statement

Reference

+
Add place of education

If you joined CHS for 6th Form you will also need to add in the school that you attended for your GCSEs

Unique Learner Number (ULN)
The Unique Learner Number (ULN) is a 10-digit reference number which is used alongside and to access the Personal Learning Record of anyone over the age of 13 involved in UK education or training. If you don't have one, or don't know yours, leave this blank.

Ignore!!!

Please state the highest level of qualification you expect to have before you start your course *

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Type the name of where you studied. Once you find your centre, click on the name and the **Exam centre number** will automatically populate.

If an exam centre number doesn't appear that's ok, it's because we don't have it.

Add when you started and finished, and if you're still studying there add the month, you're due to finish.

Add place of education

Name of the school, college, or university *

Exam centre number

This may be automatically filled in based on your school, college, or university

Start date *

Month Year

MM ▼ YYYY ▼

End date *

Month Year

MM ▼ YYYY ▼

Type of study *

☐ Full time ☐ Part time ☐ Sandwich

Do you, or will you, have any qualifications from this centre? *

If you received any qualifications at this school, college or centre, or if you have any qualifications pending at this school, click yes.

All qualifications must be entered, even if you received an unsuccessful grade, if you are still waiting to take the final exams or if you are waiting for the results.

If you are resitting a qualification you need to enter it twice: once as a completed qualification with the grade

Save Cancel

Dates if been at CHS only:

Start Date: 09 2017

End Date: 08 2024

Dates if joined CHS for 6th Form:

Previous School:

Start Date: 09 2017

End Date: 08 2022

CH Dates

Start Date: 09 2022

End Date: 08 2024

There are warning messages to help you.

For example, you can't say you attended 2 or more places of study full-time during the same date range.

Red text are warnings and mean something is wrong and blue text is for information you need to be aware of.

University of UCAS

... More

March 2007 - July 2010

Full time

- ! You cannot be full-time at more than one school or college at the same time - please check the start and finish dates you have entered.

Add Qualification

UCAS Training School

... More

March 2007 - May 2010

Full time

- ! You cannot be full-time at more than one school or college at the same time - please check the start and finish dates you have entered.
- ! You have indicated that you did not receive any qualifications here

UCAS Training School

September 2010 - June 2012

Full time

Add Qualification

Once you've added where you studied you need to **'Add qualification'**.

If you are searching for a qualification make sure you use the qualification title. For more [help and advice](#) head to [ucas.com](#).

International qualifications are listed by name and country, but don't worry if yours isn't there – type 'other' into the search box and select the relevant option.

Add qualification

To add a qualification either choose from the qualification shortlist or search for your qualification.

Qualifications shortlist



GCE Advanced Level



GCE Advanced Subsidiary
(first award 2001)



GCSE



GCSE (Grade: 9-1)



GCSE Short Course



Key Skills



Standard Grade - Test
Update



See next slides
for CHS
personalised
shortcuts!!!

Search for your qualifications

Please search for the qualification title, eg 'A level' and not the subject, eg 'chemistry'.

Overseas qualifications will be listed alphabetically under the name of the country they were taken in.

Search 'other' to see the full qualifications list.

Search by name

Search for qualification by name

<div>▼ Baccalaureate</div> <div>Qualification</div> <div>Welsh Baccalaureate Advanced Skills Challenge Certificate</div>	<div>Use this if you are taking Welsh Bacc at A-level</div>
<div>▼ GCSE/GCE</div> <div>Qualification</div> <div>GCE Advanced Level (A-Level)</div> <div>GCE Advanced Subsidiary</div> <div>General Certificate of Secondary Education (Grade: A*-G)</div> <div>General Certificate of Secondary Education (Grade: 9-1)</div> <div>GCSE: Double Award (A*-A* to G-G)</div> <div>GCSE: Double Award (9-9 to 1-1)</div> <div>WJEC National/Foundation Skills Challenge Certificate (Level 1/2)</div>	<div>Put the 3 subjects that you are taking next year.</div> <div>Put the 4 subjects that you took this year.</div> <div>Use this for all GCSEs apart from Economics and Double Award Science</div> <div>Use this for OCR Economics only</div> <div>Use this Double Award Science</div> <div>Use this if you studied Welsh Bacc at GCSE</div>
<div>▼ Occupational/Vocational</div> <div>Qualification</div> <div>LIBF Level 2 Certificate in Financial Capability and Careers Development</div> <div>TLM Level 2 Certificate for IT User Skills in Open Systems and Enterprise</div>	<div>Use this if you took Q+ Finance course at GCSE</div> <div>Use this if you took Q+ IT course at GCSE</div>
<div>▼ Other, including music & dance</div> <div>Qualification</div> <div>Duke of Edinburgh Award</div> <div>WJEC Level 2 Certificate in Additional Mathematics</div> <div>Music Qualification - Graded Practical (ABRSM and equivalent)</div> <div>Music Qual.- Graded Theory (ABRSM and equiv.)</div>	<div>Use these to add qualifications where applicable.</div>

The qualification dates you can select are based on those you entered when you entered your place of education.

You need to enter the awarding organisation – speak to your teacher or adviser if you're not sure.

If you haven't finished the qualification or had your result, then you choose **Pending***.

It's entirely up to you whether you include module information. However, some courses may state in their entry requirements that they'd like to see module results – in which case make sure you include them on the application.

* If presented with a free text box then the result must be left blank.

GCE Advanced Level

If you don't find a match you can manually add one

Title *

Type and select the subject you studied

Qualification date *

Month Year

GCSEs: 08 / 2022 (unless taken in Yr10 → 2021)
AS: 08 / 2023
A2: 08 / 2024

Awarding organisation *

Most will be WJEC

Result *

GCSEs: Enter Grade achieved
AS: Put pending for now
A2: Put pending

Add the modules for this qualification. You may add up to 6

Module / Unit 1

Subject

Type and select the subject

Result



Ignore – there
is no need to
enter modules

Employment.

Only enter paid work here, so not everyone will have something to enter.

If you add more than one employer it will appear in chronological order with the most recent at the top.

Any work experience or volunteering should be covered in your personal statement.

If you leave this section blank remember to mark it as complete.

- ✓ Personal details
- ✓ Contact and residency details
- ✓ Nationality details
- ✓ Supporting information
- ✓ English language skills
- ✓ Finance and funding
- ✓ Diversity and inclusion
- ✓ More about you
- ✓ Education
- ✓ Employment
- [Extra activities](#)
- [Personal statement](#)
- [Reference](#)

+
Add employment

If you have had no employment then just tick 'mark this section as complete'

☒ Mark this section as complete*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Extra Activities.

Please add any activity you have taken part in to prepare for higher education.

These include national or regional schemes, university-run programmes, summer schools, taster courses, and booster courses.

Open days are **not relevant** to this question.

If you haven't attended any such activity, please leave this sections blank.

Extra activities

Have you attended an activity to prepare you for higher education?

Please select any activity you have taken part in to prepare for higher education. For example: national or regional schemes, university-run programmes, summer schools, campus days, taster courses, and booster courses. You can also use your personal statement to include more details about the activities you took part in, the skills you learned, and how this prepared you for higher education.

Note: Open days are not relevant to this question.

If you haven't attended any such activity, please leave this sections blank.

If this section is relevant to you, please provide the following details:



Add activity

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

If this section is relevant to you, you need to include:

- type of activity
- name of the activity provider (from a drop down list)
- name of the activity/programme (a free text box)
- dates of the activity.

If the type of activity you attended is not listed, please select 'Other'.

Add activity

Type of activity *

Campus visit
Information Advice and Guidance
Masterclass/ subject insight
Mentoring
Online
Skills and attainment raising activity
Summer School
Workshop in School/college
Other

Characters used: 0 of 100 characters

Start date *

Day	Month	Year
DD ▾	MM ▾	YYYY ▾

End date *

Day	Month	Year
DD ▾	MM ▾	YYYY ▾

Save

Cancel

The activity provider is the organiser of the activity. It may be a university or college, or a national, regional, or local organisation.

If the activity provider isn't listed, please select "Other". If you're unsure of the answer, contact whoever organised the activity to find out, and, if you're still unsure, select 'Don't know'.

Add activity

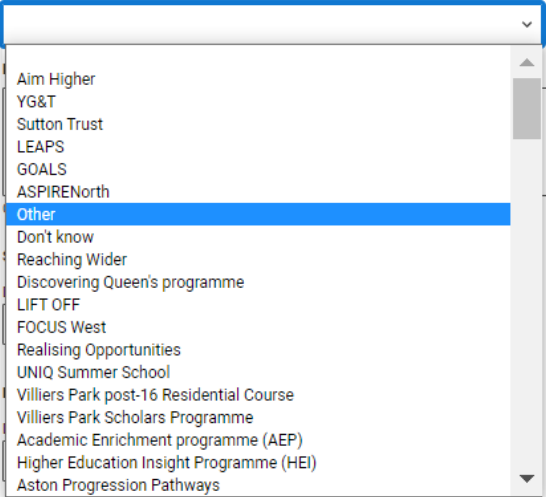
Type of activity *

Mentoring

Activity provider *

Other

Save Cancel

The image shows a web form titled "Add activity". It has two dropdown menus. The first, "Type of activity", has "Mentoring" selected. The second, "Activity provider", is open, showing a list of providers. "Other" is highlighted in blue. The list includes: Aim Higher, YG&T, Sutton Trust, LEAPS, GOALS, ASPIRENorth, Other, Don't know, Reaching Wider, Discovering Queen's programme, LIFT OFF, FOCUS West, Realising Opportunities, UNIQ Summer School, Villiers Park post-16 Residential Course, Villiers Park Scholars Programme, Academic Enrichment programme (AEP), Higher Education Insight Programme (HEI), and Aston Progression Pathways. At the bottom are "Save" and "Cancel" buttons.

Add the official title of the activity. If you're unsure of the answer, contact whoever organised the activity to find out.

Remember you can use your personal statement to include more details about the activities you took part in, the skills you learned, and how this prepared you for higher education.

Add activity

Type of activity *

Mentoring

Activity provider *

Name of the activity/programme

This is a free text box of 100 characters.

Characters used: 42 of 100 characters

Start date *

Day

Month

Year

DD

MM

YYYY

End date *

Day

Month

Year

DD

MM

YYYY

Save

Cancel

Personal statement.

You will upload your finished personal statement here.

This is extra support on the **Unifrog platform**.

There is also advice on how to write your personal statement on ucas.com

The screenshot shows the UCAS Personal Statement writing interface. At the top, it says "PERSONAL STATEMENT" and "2023 Undergraduate application". On the right, it displays "Your Personal ID number 1250003108". Below the header, there's a navigation bar with a home icon and the text "/ UCAS application / Personal statement". A link "< Return to application overview" is on the left. A sidebar on the left lists various sections with green checkmarks: "Personal details", "Contact and residency details", "Nationality details", "Supporting information", "English language skills", "Finance and funding", "Diversity and inclusion", "More about you", "Education", and "Employment". Below these are links for "Extra activities", "Personal statement" (which is highlighted), and "Reference". The main content area has a heading "PERSONAL STATEMENT" and a subheading "Our guide to writing your personal statement (opens in a new window) should help you complete this section. We strongly recommend you write the statement using a word-processor and paste it in to your application. You can type your statement directly into the box or edit a statement you have pasted in." Below this is a large text box for writing the statement. A modal dialog box is open in the foreground, asking "Are you sure you want to leave this page without saving your changes?" with "Yes" and "No" buttons. At the bottom, there's a "Characters used: 0 of 4000 characters" indicator, a "Save draft" button, a "Save & Preview" button, and links for "Back to Extra activities" and "Next to Reference". A help icon (?) is in the bottom right corner.

PERSONAL STATEMENT
2023 Undergraduate application

Your Personal ID number
1250003108

[/ UCAS application / Personal statement](#)

[Return to application overview](#)

- ✓ Personal details
- ✓ Contact and residency details
- ✓ Nationality details
- ✓ Supporting information
- ✓ English language skills
- ✓ Finance and funding
- ✓ Diversity and inclusion
- ✓ More about you
- ✓ Education
- ✓ Employment

[Extra activities](#)

[Personal statement](#)

[Reference](#)

Our guide to writing your personal statement (opens in a new window) should help you complete this section. We strongly recommend you write the statement using a word-processor and paste it in to your application. You can type your statement directly into the box or edit a statement you have pasted in.

Personal statement *

Your completed statement must be between 1,000 and 4,000 characters (maximum 47 lines) including spaces.

Are you sure you want to leave this page without saving your changes?

Yes No

Characters used: 0 of 4000 characters

Save draft Save & Preview

[Back to Extra activities](#) [Next to Reference](#)

?

You can only mark **this section as complete** on the **Preview** screen.

Remember we'll carry out checks to verify your personal statement is your own work.

If it appears to have been copied from another source, we'll inform the universities and colleges to which you have applied. They will then take the action they consider appropriate.

We'll also contact you by email to tell you this has happened.

Personal statement Preview



You have used 5 of 47 lines based on the preview and 445 of 4000 characters.

Make sure your personal statement is your own work

We'll carry out checks to verify your personal statement is your own work.

Provided it is your own work, you can use your personal statement from your application last year. If it appears to have been copied from another source, we'll inform the universities and colleges to which you have applied. They will then take the action they consider appropriate. We'll also contact you by email to tell you this has happened.

Edit

445 of 4000 characters

- 1 Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut
- 2 labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco
- 3 laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in
- 4 voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat
- 5 non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

☐ Mark this section as complete*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.


Adding a choice.

These next slides are ready for when you are ready to make your course choices and submit your application form.

To add your choice start typing the name of the university or college into the institution field. Select from the options displayed.

Do the same for the course you have selected.

Locations and start dates are displayed according to the course details.

 Add choice

Add choice

University/college name *

Course *

Location *

Start date *

Further details
You only need to provide information here if your chosen university or college has asked you to.

Point of entry
This tells the universities and colleges which year of the course you want to start, e.g. point of entry one is the first year of the course. If you wish to start in the first year of the course leave the box blank and you will automatically be considered for the first year. Enter 0 if you intend to take a foundation year - not all universities offer a foundation year so please check before applying.
If you've spoken to your chosen university or college and they are willing to consider your application to start the course after the first year, please enter the relevant number for the year, e.g. second year = 2, third year = 3, etc.

Live at home while studying? *

☐ Yes ☐ No

Some courses may require you to disclose your criminal conviction status.

We'll only show this question if the course choice requires it.

Criminal convictions

Applied Health & Social Care (top-up) at University of Worcester

This course has entry requirements which ask you to disclose further information regarding any spent or unspent convictions or any past criminal activities, and may also require a criminal records check.

▼ Help with criminal convictions

Further checks may also be required under the Disclosure and Barring Service.

If you have spent or unspent convictions from a court outside Great Britain, additional checks may be carried out depending on the records available in respect of the applicable country.

A criminal records check may show all spent and unspent criminal convictions including (but not limited to) cautions, reprimands, final warnings, bind over orders or similar and, to the extent relevant to this course, may also show details of any minor offences, fixed penalty notices, penalty notices for disorder, ASBOs or VOOs.

- ☐ Please tick if you have any spent or unspent criminal convictions or other punishments that would show up on a criminal records check? *

If you tick the box you will not be automatically excluded from the application process.

It is recommended that you [read our page on criminal convictions](#) and if these issues are in any way relevant to you, you should obtain further advice from appropriate bodies. UCAS will not be able to assist you in this respect.

You will be asked this question each time you add a course that requires a criminal conviction declaration.

There is a maximum of 5 choices and choice restrictions still apply (a maximum of four courses of medicine, dentistry, veterinary medicine or veterinary science).


Once all choices are added you must mark the section as complete to be able to submit.

Choices do not need to be added in any preference order, and universities/colleges cannot see where else you have applied to.

They will only know where else you applied once they've made their decision and you've decided whether or not to accept them as your firm or insurance choice.

Your **choices**

Search for courses
Find courses and providers

 **Add choice**

Accounting and Finance (N400)
Aberystwyth University (A40)

Location: Main Site (Aberystwyth)
Start date: 01 September 2022
Further details: Not provided
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: No

Accounting and Finance (with integrated Foundation) (NN44)
University of Buckingham (B90)

Location: Main Site
Start date: 23 September 2022
Further details: Not provided
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: No

You can add up to 5 choices to your application. You can change your choices until you send your application to us. All sections must be marked as complete before you can send your application to us.


Mark complete

Some courses have extra admissions tests and assessments.

We'll show these in **blue text** on the choice card.

This should not be a surprise to you, as you should have seen details of this when researching the course.

Your choices

 **Add choice**

Medicine (A100)
University of Oxford (033)

Location: Christ Church
Start date: 01 October 2022
Further details: *Not provided*
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: No
Criminal convictions declaration: Undeclared

INFO
ⓘ You may need to take an admissions test
As part of the application process for this course you may need to sit the following admissions tests: Bio-Medical Admissions Test (BMAT)

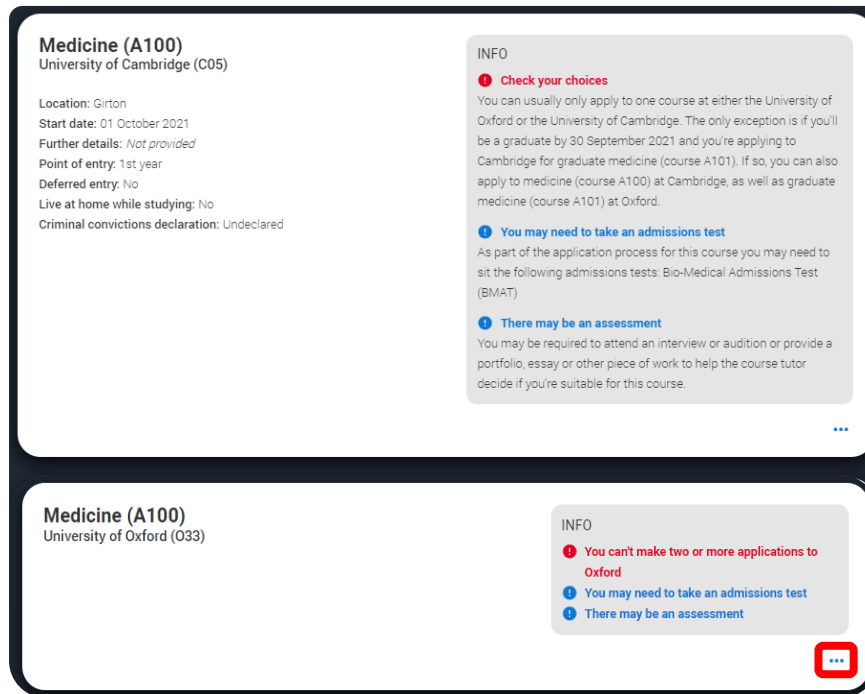
ⓘ There may be an assessment
You may be required to attend an interview or audition or provide a portfolio, essay or other piece of work to help the course tutor decide if you're suitable for this course.

...

Click anywhere on a choice card to expand it or collapse it.

Any choice combinations that are not permitted will be flagged with **red text** on the right of each relevant card.

For example these screens show error messages for students trying to apply to University of Cambridge and University of Oxford.



Submitting the application.

There are 4 steps to the submission process.

The profile must be complete and showing 'Ready to Send' before being able to review and submit.

UCAS APPLICATION

2023 Undergraduate application

Your Personal ID number
1250001304

Home / UCAS application

Application **status**

Centre information

Application linked to
3 Dimensions

Group
Default Group

1/5

CHOICES

100%

PROFILE

✓

PERSONAL
STATEMENT

READY TO SEND

Review and submit

This shows the full application and you can download it as a pdf (in the top right) to help you check it.

At the bottom of the application, click **Accept and proceed** (or return to application if you want to make more changes).

UCAS APPLICATION

2023 Undergraduate application

Your Personal ID number
1250003108

🏠 / UCAS application

1

2

3

4

Check your application

Update your preferences

Terms and conditions

Pay and submit

Check **your application**

This is an overview of your application. Please check to make sure the information is correct.

Download as PDF

Personal details

Contact and residency details

Education

Employment

Nationality details

Supporting information

English language skills

Personal details

Edit

Title	Mrs
First name	Samantha
Last name	Sykes
Previous name(s)	Not provided
Preferred name	Not provided
Date of birth	14/03/1993
Gender	Female

Accept and proceed

Return to application

We need you to update
your preferences.

Marketing preferences

When you're applying and off to uni, you'll find different brands and universities will want to get in touch with you to share information about things to make student life easier and help you chose the right university for you. Tell us what you'd like to hear more about...

Study and career opportunities, plus health information *

Get career advice and information on course and training opportunities from employers, universities and colleges, as well as health and well-being guidance as you prepare for student life.

☒ Yes ☐ No

Student essentials *

Make the most of student life with info on tech, retailers, publications, banks, travel, and transport, as well as recommendations for student accomodation.

☐ Yes ☒ No

Relevant courses *

If you find yourself without a place, we'll share course info from unis and colleges that have vacancies on relevant courses.

☒ Yes ☐ No


☒ All

☒ Email

☐ Post

☐ SMS

You must tick the box at the bottom of the page to confirm you have read and understood the terms and conditions.

You can collapse these by clicking the .

Then click **Accept and proceed**, or you can **Return to application**, or **Return to marketing preferences**.

Terms and conditions

These are the terms and conditions (the "**Terms**") on which we supply the "**Apply**" service (the "**Service**") to you.

- Unordered list
- Harum asperiores tenetur odio quærat eaque veniam fugit soluta et fuga saepe temporibus aut delectust

1 Ordered list

2 Ullam placeat numquam perferendis deleniti ut eveniet tempore nihil aliquid ut dolore non vero molestias

It is important that you read these Terms carefully so that you are happy you understand their content.

We will ask you to confirm your agreement by ticking a box when you submit your application (your "Application"). By ticking this box, we will consider that you accept these Terms, our website terms and conditions and our privacy policy.

We are unable to process your Application until you do so.

[EXPAND ALL](#) [COLLAPSE ALL](#)

▼ About UCAS

What we do and how to contact us.

- 1.1 We are the Universities and Colleges Admissions Service, a company incorporated in England and Wales with company number 02839815, whose registered office is at Rosehill, New Barn Lane, Cheltenham, Gloucestershire, GL52 3LZ ("UCAS", "we", "us").
- 1.2 You can contact us by telephoning our customer service team on 0371 334 4 447, emailing us at webenquiries@ucas.ac.uk or by writing to us at the above address.
- 1.3 Our role is to provide application services for people applying for undergraduate and postgraduate courses, as well as making choices after their GCSEs.

Help text

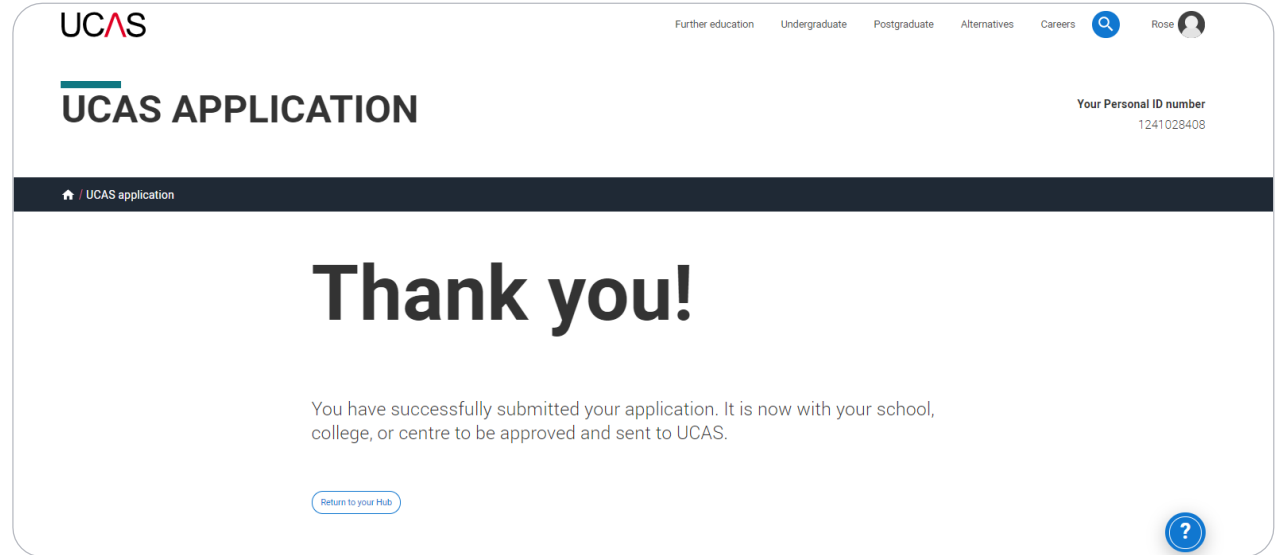
This section summarises important points. It's important you still read and understand the full conditions.

< Contact us

How to get in touch with UCAS.

Pay and Submit.

If your school or college pay for your application you won't need to enter any card details.



If you need to pay by card you will see this, click **Pay now** and you will be asked to enter your card details.

[/ UCAS application](#)

1

2

3

4

Check your application

Update your preferences

Terms and conditions

Pay and submit

Pay and submit

Please click pay now, where you will be asked to enter your card details. Compulsory fields are marked with an asterisk (*).

Card payment details

Credit and debit cards: we accept UK and international Visa, Visa Debit, Delta, MasterCard, JCB, Maestro, and Electron. At the moment we do not accept American Express or Diners Club cards.

Your card details will be encrypted before being transferred over the internet.

The application will not be processed until your payment has been authorised by the card issuer.

If it is subsequently discovered that you did not have authority to make payment using the credit or debit card whose details are entered, we will cancel your application.

Do not refresh the page or use the back button while we process your payment.

Amount due £27.00

The next screen you see may be a payment card verification form supplied through your card issuer which is in place to give you added protection when paying online.

Pay now

Return to application

Back to Terms and conditions

When you've paid and submitted your application, it will go to your school/college to check.

They will submit the application to UCAS.

If you log in after you've submitted your application, you'll see a read only version of it.

The screenshot shows a web interface for a UCAS application. At the top, a teal header bar contains a back arrow and the text 'Return to your Hub'. Below this, a message states: 'This is a read only version of your application which is with an adviser at UCAS Test and training centre. Contact your adviser if you have any questions or problems with your application.' To the right of the message are 'Contact' and 'Download as PDF' buttons. A left-hand sidebar lists application sections: 'Personal details' (highlighted in blue), 'Contact and residency details', 'Employment', 'Education', 'Nationality details', 'Supporting information', 'English language skills', 'Finance and funding', 'Diversity and inclusion', and 'Personal statement'. The main content area displays two sections: 'Personal details' and 'Contact and residency details'. Each section contains a table of information.

Personal details	
Title	Ms
First name	Rose
Last name	Hill
Previous name(s)	Not provided
Preferred name	Not provided
Date of birth	05/02/1995
Gender	Female

Contact and residency details	
Mobile telephone number	01234567890
Other telephone number	Not provided

Tracking your application.

The banner at the top of your UCAS Hub will update as the status of your application changes. Click on it to go to your application.



Submitted to your school or college

Your application has been sent to your school or college and is being checked by your adviser. Once they have approved it your application will be sent to UCAS.



Your application has been returned by your adviser

Your adviser has returned your application, go to your application to see what amendments they are recommending for you.



Waiting for decisions

Universities or colleges are considering your application.

Providers have until dd-mm-yyyy to respond to your choices.



All decisions received

You've received a decision from all of your choices. You can now reply to your offers at any time.

Reply by dd-mm-yyyy



Waiting for confirmation

You're waiting for confirmation of your choices. If you meet the offer conditions, the university/college will confirm your place. Send them your results if requested.

[Go to application](#) ➔

You'll be taken to your application status, which displays all of the key information relevant to your application.

It will update to reflect your status and clearly state any actions you need to take.

Particularly when you will need to reply to any offers.

Application status

Latest updates
There have been no recent updates to your application
[View all updates](#)

Important information
[View all details](#)
[View all correspondence](#)
[Student bank account info](#)
[Centre link permission](#)

Waiting for decisions
Providers have until 29/04/2022 to respond to your choices.

0/5

Application status

Latest updates
28 June 2021, 09:48
University of UCAS has offered you an unconditional place for Biology and Languages.
[View all updates](#)

Important information
[View all details](#)
[View all correspondence](#)
[Student bank account info](#)
[Centre link permission](#)

Waiting for decisions
Providers have until 29/04/2022 to respond to your choices.

4/5

Application status

Latest updates
5 September 2022, 14:11
Abertay University has offered you a place for Business Management, subject to conditions. Please view the choice to see these.
[View all updates >](#)

Important information
[View all details >](#)
[View all correspondence >](#)
[Student bank account info >](#)

Reply to offers
You have until 08/Jun/2023 to reply to your offers – if you don't reply on time you will lose them.

5/5

You have received 5 decision(s)

[Reply to offers >](#)

- **Latest updates** – displays offer and decision notifications, click view all updates for full history.
- **Student bank account info** – you'll need this to open a student bank account (when eligible).
- **View all correspondence** – all correspondence is grouped by choice.
- **Centre link permission** – if you are linked to a centre this enables you to update your sharing preference. Remember if you don't share with your centre then they will be unable to help support you with your application.

Application status

Latest updates

There have been no recent updates to your application

[View all updates](#)

Important information

- [View all details](#)
- [View all correspondence](#)
- [Student bank account info](#)
- [Centre link permission](#)

Waiting for decisions

Providers have until 29/04/2022 to respond to your choices.

0/5

VIEW ALL UPDATES

2022 Undergraduate application

[Home](#) / [Overview](#) / [View all updates](#)

[Return to overview](#)

You've been offered a place!

University of UCAS has offered you an unconditional place for Biology and Languages.

28 June 2021, 09:48

You've been offered a place!

University of UCAS has offered you a place for Medicine and Surgery, subject to conditions. Please view the choice to see these.

28 June 2021, 09:47

Philosophy, Politics and Economics (two-year degree) (V500)

University of Buckingham (B90)

Unsuccessful

15 January 2021

Economics (two-year degree) (L100)

University of Buckingham (B90)

Replying to offers

15 January 2021

Replying to offers

15 January 2021

Status check

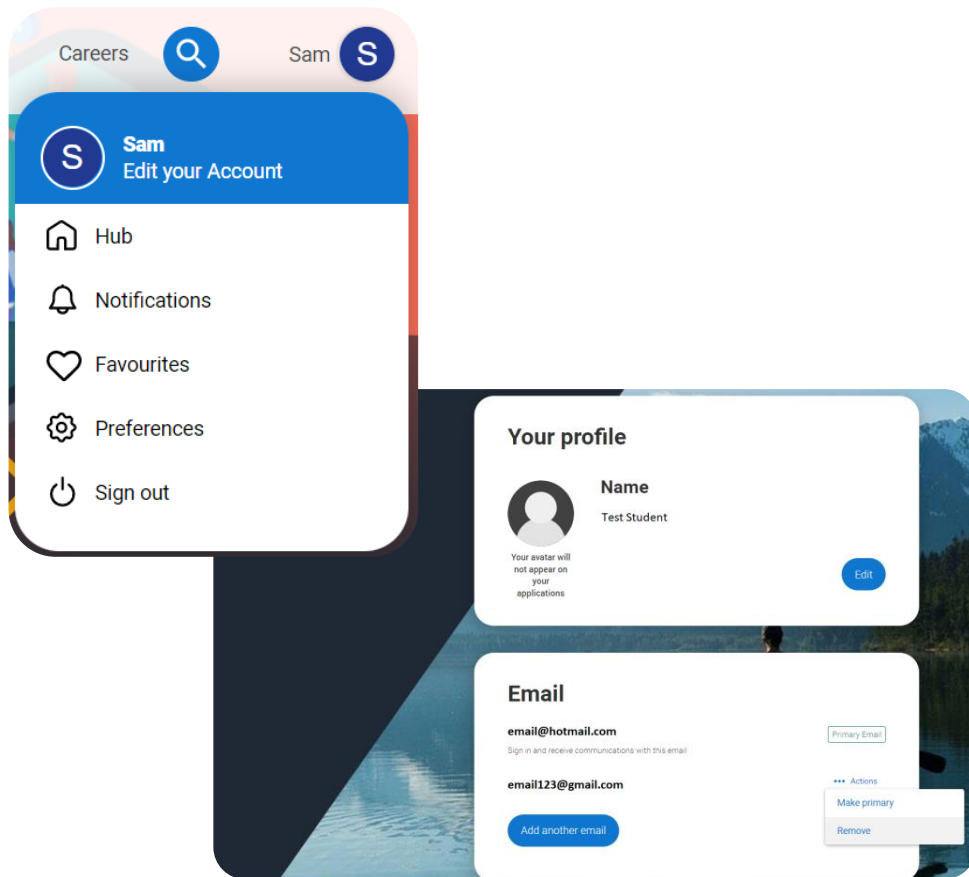
15 January 2021

UCAS

It's really important your contact details are kept up to date.

We recommend using a personal email address, rather than a school/college one, so that you have access to it throughout your application journey.

To update your email address, go to 'Edit your account' from drop-down, where you can change your email.



Profile

Personal details

Name, age, title and gender

Contact and residency details

Address, email, telephone and where you live

Nationality details

Birthplace and nationalities

Supporting information

So that providers know how to support you during your studies

English language skills

Is English your first language?

Finance and funding

Tell us how you'll fund your study

Diversity and inclusion

Only shared with a provider once you have a place or your application is archived

More about you

Tell us about any circumstances that you might need support for during your studies

Experience

Education

Qualifications and periods of study

Employment

Paid employment

Extra activities

Taken part in any activities to prepare you for higher education?

Your **personal statement & references**

Personal statement

Why do you want to study this subject?

References

Provide details of your referees

UCAS

- Your application details are displayed below your choices.
- All are read-only with the exception of 'Contact and residency' details. Here you can edit your phone numbers and postal address.

Waiting for decisions

Horticulture and Amenity Management (HORT)

University of UCAS (Z98)

Location: C

Start date: 01 September 2022

Point of entry: 1st year

Deferred entry: No

Live at home while studying: Yes

Criminal convictions declaration: Undeclared

ACTIONS

Substitute this choice

If you made a mistake with this choice, you can still substitute it (for a limited period only).

Permanently withdraw from this choice

Once withdrawn, you won't be able to change it for another choice

Art and Design Studies (ADST)

University of UCAS (Z98)

Location: C

Start date: 01 September 2022

Point of entry: 1st year

Deferred entry: No

Live at home while studying: Yes

ACTIONS

Substitute this choice

If you made a mistake with this choice, you can still substitute it (for a limited period only).

Permanently withdraw from this choice

Once withdrawn, you won't be able to change it for another choice

SUBSTITUTE YOUR CHOICE

2022 Undergraduate application

Your Personal ID number
1490042806

Overview / Substitute your choice



Substitute this choice

Horticulture and Amenity Management (HORT)

University of UCAS (Z98)

Location: C

Start date: 01 September 2022

Point of entry: 1st year

Deferred entry: No

Live at home while studying: Yes

Criminal convictions declaration: Undeclared

To substitute this choice please add the new choice details below

University/college name *

Search for institution

Course *

Search for course

Location *

Start date *



You can substitute a choice within 14 days of your application being sent to UCAS. Select the option from the actions box and complete the short substitution form.

Mathematics and Languages (MALA)

University of UCAS (200)

Location: 0

Start date: 01 August 2022

Points of entry: 1st year

Deferred entry: No

Live at home while studying: No

OFFER

The university or college has offered you a place subject to conditions.

[View full offer](#)

Biology and Languages (BILA)

University of UCAS (200)

Location: 0

Start date: 01 September 2022

Points of entry: 1st year

Deferred entry: No

Live at home while studying: No

OFFER

The university or college has offered you an unconditional place.

Business and Management (BUMA)

University of UCAS (200)

Location: 0

Start date: 01 September 2022

Points of entry: 1st year

Deferred entry: No

Live at home while studying: Yes

Criminal convictions declaration: Unrecorded

OFFER

The university or college has offered you a place subject to conditions.

[View full offer](#)

Medicine and Surgery (MSUG)

University of UCAS (200)

Location: 0

Start date: 01 August 2022

Points of entry: 1st year

Deferred entry: No

Live at home while studying: Yes

Criminal convictions declaration: Unrecorded

OFFER

The university or college has offered you a place subject to conditions.

[View full offer](#)

Your unsuccessful, declined and withdrawn choices

Art and Design Studies (ADST)

University of UCAS (200)

Location: 0

Start date: 01 September 2022

Points of entry: 1st year

Deferred entry: No

Live at home while studying: Yes

UNSUCCESSFUL

You have been unsuccessful in your application

- The details of your offers will be shown including any conditions.
- The full text of the offer can be seen by clicking 'View full offer'.
- Your inactive choices (withdrawn, declined, unsuccessful) are in an accordion section below the active choices.

Full offer

This offer is subject to you obtaining

112 UCAS Tariff points including BTEC National Diploma grade DM

[Close](#)

If a university or college has notified UCAS of an interview the invitation details will be shown alongside a button to enable you to respond.


There are three options you can select from to respond to the invitation.

Graphic Design (W210)

Bachelor of Arts (with Honours) BA (Hons)

Location: Main site
Start date: September 2022
Point of entry: 1st year
Accommodation needed: No
Criminal convictions: None to declare

INVITATION
You have been invited to interview
Your invitation
You have been invited to interview on 9 February 2022
[View correspondence](#)
[Respond to invitation](#)

 **Reply to your invitation**

Select response ▾
Accept invitation
Request an alternative date
Decline invitation

[Send reply](#) [Cancel](#)

...t suitable, you'll need to contact
...rrange an alternative date.

CONFIRM YOUR CHOICES

UCAS Application

Your Personal ID number

116-000-7564

[< Previous](#)
Select insurance choice

Cancel

Save choices

Selecting as your firm choice

Archaeology (V400)

University of UCAS (298) jh (E56)

Master of Arts (with Honours) MA (Hons)

Location: Main site

Start date: September 2020

OFFER

You have been offered a place subject to conditions

Your offer

Pass in Access Course with 45 credits at Level 3, of which 24 Level 3 credits must be at Merit or Distinction grade in Science, Social Science or Health related subjects and pass Functional Skills Maths. Subject to DBS and Occupational Health clearances.

[View full offer](#)

Selecting as your insurance choice

Geography (L700)

University of UCAS (298) jh (E56)

Master of Arts (with Honours) MA (Hons)

Location: Main site

Start date: September 2020

OFFER

You have been offered a place subject to conditions

Your offer

Pass in Access Course with 45 credits at Level 3, of which 24 Level 3 credits must be at Merit or Distinction grade in Science, Social Science or Health related subjects and pass Functional Skills Maths. Subject to DBS and Occupational Health clearances.

[View full offer](#)

Offers you are declining

Italian and History of Art (RV33)

University of UCAS (298) jh (E56)

Master of Arts (with Honours) MA (Hons)

Location: Main site

Start date: September 2020

OFFER

You have been offered a place subject to conditions

Your offer

Pass in Access Course with 45 credits at Level 3, of which 24 Level 3 credits must be at Merit or Distinction grade in Science, Social Science or Health related subjects and pass Functional Skills Maths. Subject to DBS and Occupational Health clearances.

[View full offer](#)

- Once all decisions have been received, you will make your reply and confirm your choices.
- If you choose a conditional offer as your firm choice, you have the option to add an optional insurance choice.

If you choose an unconditional offer as your firm choice, you cannot have an insurance choice.

All other offers will be declined offers, underneath the Firm choice.

You must remember to 'Save' your choices.

The application status updates to show you have replied to your offer(s) and that you are waiting for the university or college to confirm your place when your results are available.

You are able to view the full text at any time by clicking 'View full offer'.

Your application tile on the Hub will also update.



UCAS

2023 UNDERGRADUATE APPLICATION

Waiting for confirmation

You're waiting for confirmation of your choices. If you meet the offer conditions, the university/college will confirm your place. Send them your results if requested.

The screenshot shows the 'OVERVIEW' page for a 2022 Undergraduate application. At the top right, it displays 'Your Personal ID number: 1492042708'. The main content area is divided into several sections:

- Application status:** Includes 'Latest updates' (dated 8 July 2021 11:03) stating the application has been unsuccessful, withdrawn, or is full. It also has links for 'View all updates', 'Important information' (with links for 'View all details', 'View all correspondence', 'Student bank account info', and 'Centre link permission'), and a 'Waiting for confirmation' section explaining that the university/college will confirm the place once results are received.
- Your choices:** A section titled 'Your firm choice' showing the 'Medicine and Surgery (MSUG)' offer from the University of UCAS (298). It lists details like location (0), start date (01 August 2022), point of entry (1st year), deferred entry (No), live at home while studying (Yes), and criminal convictions declaration (Undeclared). A 'WAITING FOR CONFIRMATION' badge is present, along with a 'View full offer' button.
- Your insurance choice:** Shows the 'Mathematics and Languages (MALA)' offer from the University of UCAS (298). It lists details like location (A), start date (01 August 2022), point of entry (1st year), deferred entry (No), and live at home while studying (No). It also has a 'WAITING FOR CONFIRMATION' badge and a 'View full offer' button.
- Sidebars:** On the right, there are two 'Perlego' advertisements: 'Do you know when to buy your uni books?' and 'Get a room!'. At the bottom right is a 'Visit search' section with a magnifying glass icon and the text 'Find courses and providers'.
- Footer:** A small link at the bottom left says 'Your unsuccessful, declined and withdrawn choices'.

[Go to application](#) ➔

There is a link to '**Withdraw the whole application**'.

If you **withdraw**, you **will not** be able to apply again during the academic year, and you will not be eligible for Clearing.

Do not use this if you wish to add another choice or apply somewhere else.

Follow the onscreen warnings or speak to your adviser to ensure you are taking the right action.

WITHDRAW YOUR APPLICATION
2022 Undergraduate application

Your Personal ID number
1495042708

Overview / Withdraw your application

You are about to permanently withdraw your application and all your choices. Please check this is what you want to do.

All the universities and colleges you've applied to will no longer consider your application and you will not receive an automatic refund. Withdrawing your application does not constitute a cancellation for the purposes of the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013. Please see frequently asked questions if you wish to cancel your application.

Confirm why do you want to permanently withdraw your application *

I want to add another choice or apply to a different university or college
I want to submit a new application for this academic cycle
All my choices have been unsuccessful and I do not want to apply elsewhere in this academic cycle
I no longer want to apply to a university or college in the UK this year

All the universities and colleges you've applied to will no longer consider your application and you will not receive an automatic refund. Withdrawing your application does not constitute a cancellation for the purposes of the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013. Please see frequently asked questions if you wish to cancel your application.

Confirm why do you want to permanently withdraw your application *

I want to add another choice or apply to a diff... ▾

! If you have not used all 5 of your choices you are able to add more choices to your application. You may also be able to use Extra or Clearing. Please contact us to discuss your options. If you still want to permanently withdraw your application, please select **I no longer want to apply to a university or college in the UK this year** from the drop down list above.